

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

If you have a query please contact Colm Ó Caomhánaigh (Tel: 07393 001096; E-Mail: [colm.ocaomhanaigh@oxfordshire.gov.uk](mailto:colm.ocaomhanaigh@oxfordshire.gov.uk))

## COUNTY COUNCIL - TUESDAY, 21 MAY 2024

<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<b>1. Election of Chair for the 2024-25 Council Year</b>	Councillor Alison Rooke was elected Chair for the 2024/25 Council Year.	
<b>2. Election of Vice-Chair for the 2024-25 Council Year</b>	Councillor Mark Lygo was elected Vice-Chair for the 2024/25 Council Year.	
<b>3. Minutes</b>  To approve the minutes of the meeting held on 16 April 2024 (CC3) and to receive information arising from them.	The minutes of the meeting held on 16 April 2024 were approved and signed as a correct record with the following amendment:  Minute 25/24, on Page 9 should be headed Motions by Members of the Council.	DLG (C Ó Caomhánaigh)
<b>4. Apologies for Absence</b>	Apologies for absence were received from Councillors Gawrysiak, Murphy and Povolotsky.	DLG (C Ó Caomhánaigh)
<b>5. Declarations of Interest - see guidance note</b>	There were no declarations of interest relating to items for decision at this meeting.	
<b>6. Official Communications</b>	The Chair announced that 15 firefighters who had served residents for a combined total of 300 years were presented with His Majesty The King's long service and good conduct medals by the Deputy Lord Lieutenant in a special ceremony on Tuesday 30 April at Blenheim Palace. It was noted that the Chair's events were listed in Annex 1 to the Schedule of Business.	
<b>7. Appointments</b>	There were none received.	

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<p><b>8. Petitions and Public Address</b></p>	<p><u>Petition</u> Patricia Ciccone presented a petition on school transport.</p>	
<p><b>9. Report of the Cabinet</b></p> <p>Report from Leader of the Council.</p> <p>The report summarises the decisions from the Cabinet meeting on 23 April 2024.</p>	<p>Council received the report from Cabinet.</p>	
<p><b>10. Cabinet Membership and Delegation of Cabinet Functions</b></p> <p>Report by the Leader of the Council</p> <p><b>Council is RECOMMENDED to note the names, addresses and electoral divisions of the people appointed to the Cabinet by the Leader of the Council for the coming year and their respective portfolios.</b></p>	<p>Council received the report from the Leader of the Council.</p> <p>The Leader noted one change to the published report: 'Responsibility for Gypsies and Travellers' moved to Finance from Public Health, Inequalities &amp; Community Safety.</p>	
<p><b>11. Audit &amp; Governance Committee Annual Report</b></p> <p>Report from the Chair of the Audit &amp; Governance Committee.</p> <p>The Annual Report sets out the role of the Audit &amp; Governance Committee and summarises the work that has been undertaken both as a Committee and through the support of the Audit Working Group in 2023/24.</p> <p><b>The Council is RECOMMENDED to note the contents of the Annual Report of the Audit &amp; Governance Committee 2023/24.</b></p>	<p>Recommendation agreed.</p>	
<p><b>12. Committees and Review of Political Balance</b></p> <p>Report by the Director of Law &amp; Governance &amp; Monitoring Officer.</p>	<p>Council noted the list of committee appointments in the revised Annex 1 attached to the Schedule of Business and two further appointments to vacancies proposed at the meeting:</p>	<p>DLG (C Ó Caomhánai gh)</p>

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>The Council is required by the Local Government &amp; Housing Act 1989 to review the political balance on its committees on an annual basis.</p> <p><b>Council is RECOMMENDED</b></p> <p>a) <b>To note how the rules relating to political proportionality have been applied to the appointment of Council committees.</b></p> <p>b) <b>To appoint members to the committees of the Council and other bodies listed at Annex 1. A fully populated list with nominations from the political groups for the vacant seats will be circulated ahead of the meeting.</b></p>	<p>Planning &amp; Regulation Committee: Councillor Bob Johnston Thames Valley Police &amp; Crime Panel: Councillor Roz Smith</p> <p><b>Council RESOLVED to:</b></p> <p>(a) <b>note how the rules to political proportionality have been applied to the appointment of Council committees.</b></p> <p>(b) <b>appoint members to the committees of the Council and other bodies listed at Annex 1 as amended.</b></p>	
<p><b>13. Scheme of Delegation to Officers</b></p> <p>Report of the Director of Law &amp; Governance and Monitoring Officer</p> <p>The Council is required annually to agree the scheme of delegation of Council responsibilities to Officers for inclusion in the Constitution.</p> <p><b>COUNCIL IS RECOMMENDED to approve the Scheme of Delegation to Officers as it relates to Council functions.</b></p>	<p>Recommendation agreed.</p>	<p>DLG (A Newman)</p>
<p><b>14. Committee Dates 2024-25</b></p> <p>Report of the Director of Law &amp; Governance and Monitoring Officer</p> <p>The calendar of meetings for each civic</p>		

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>year is presented to Council for approval. The 2024-25 calendar was approved by Council on 7 November 2023. Since that decision, the Education &amp; Young People Overview &amp; Scrutiny Committee was formed by a Council decision on 12 December 2023. Dates need to be agreed for that Committee for 2024-25.</p> <p><b>COUNCIL IS RECOMMENDED to</b></p> <p>a) <b>approve the schedule of meetings for the 2024-25 Council Year for the Education &amp; Young People Overview &amp; Scrutiny Committee in Annex 1;</b></p> <p>b) <b>note the changed dates for Delegated Decisions by the Cabinet Member for Finance in Annex 1;</b></p> <p>c) <b>note the other dates as approved by Council on 7 November 2023 in Annex 1.</b></p>	<p>Recommendations agreed.</p>	<p>DLG (R Doney)</p>